



**Scholarship and Subsidy  
Frequently Asked Questions**

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***Does BCU provide financial support for families who are unable to afford school fees?***

Yes. Eligible families can apply for financial support towards a child's tuition fees and other school costs through a BCU Full Scholarship, Partial Scholarship or Subsidy program.

***How much financial support can I apply for?***

Scholarships and subsidies cover different costs associated with attending BCU school.

**Full Scholarship**

A Full Scholarship covers all of the monthly tuition fee as well as the annual facility fee, daily school lunches, uniform and transportation fee.

**Partial Scholarship**

A Partial Scholarship covers half of the monthly tuition fee, with the remaining half being covered by the family. The annual facility fee, daily school lunches, uniform and books as well as the transportation fee, must be covered by the family.

**Subsidy**

The Subsidy covers the annual facility fee, and half of the monthly tuition fees, with the remaining half of the monthly tuition fees being covered by the family. The daily school lunches, uniform and books as well as the transportation fee, must be covered by the family.

***How long does a scholarship or subsidy last?***

The Scholarship and Subsidy programme will be for the duration of 1 (one) academic year during a child's enrollment at BCU unless terminated as a result of failure to adhere to the requirements of the scholarship contract.

***Can the scholarship or subsidy be extended?***

Yes. A new scholarship application will have to be submitted with the supporting documentation and reassessed.

***Am I eligible to apply for a scholarship or subsidy for my child?***

Low income families are eligible to apply for a Full or Partial Scholarship or Subsidy. The level of support will be at the discretion and assessment of the School.

***How do I prove that I require financial assistance ?***

Applicants must provide copies of recent pay slips or other documentation that proves the level of the family's income. Additionally they will be requested to provide their monthly utility bills and list of expenses. Please refer to the FAQ question on '**How do I apply for a scholarship or a subsidy for my child?**'.



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***Can I apply for a scholarship or subsidy more than once during my child's enrolment at the school?***

The scholarship or subsidy awarded will be for 1 (one) academic year at BCU. You can apply for the continuation of the scholarship by submitting a new request to the school prior to the end of the current academic year, subject to review and assessment by the School.

***Does my child need to be of a particular academic standard or have particular grades to qualify for a scholarship or subsidy?***

Applications have to be supported by a report card showing that the children are pursuing excellence in all areas of their school life, this includes both academic and social areas.

Parents of preschool age children are not required to submit a report card but will be asked to identify any skills, talents or particular interests that their child may have.

'Excellence' is not based purely on grades but rather on each student's attitude, commitment and work ethic. A student's behavior with other students and teachers is also expected to be exemplary, including helping, caring, respecting and supporting others within the school.

***Can more than one of my children receive a scholarship or subsidy at the same time?***

Yes, subject to the School's assessment and discretion.

***How do I apply for a scholarship or a subsidy for my child?***

Contact the administration office ([info@bcuschool.org](mailto:info@bcuschool.org)) for a Student Scholarship Application form. Complete the form and submit this together with a letter addressed to the BCU School Principal (either in hard copy or via email to [info@bcuschool.org](mailto:info@bcuschool.org)) stating that you are seeking financial support for your child, outlining your reasons for this. Please attach the following documents.

- Recent employment papers/salary slips of both parents
- Photocopy of house ownership / rental agreement
- Photocopy of electricity bill
- Monthly household expenses
- Student report card (where applicable) or documents referring to a child's ability.

***When should I submit my scholarship or subsidy application?***

For new applications at any time of the year.

For renewal or extension, the application has to be submitted latest 31 March.



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***What is the process for assessing the application for a scholarship or subsidy?***

Following receipt of all required documentation, and initial review of information provided, parents or guardians will be interviewed independently. This allows the family's situation to be reviewed and their willingness to contribute to the school in ways other than financial, to be assessed.

Following the interview, all information collected will be reviewed by the School in the assessment process, and any offers of support will be determined.

***When will I find out if my application for a scholarship or subsidy is successful?***

The BCU School Administration Office will notify applicants as soon as possible. This may take up to one month from the date of any interviews undertaken as part of the process.

In the case of a successful application the parents/guardians will sign two copies of the Scholarship Contract.

***What happens if my application for a scholarship or subsidy is successful but there is not enough room for my child to attend the school?***

Successful scholarship or subsidy applicants will be placed on a waiting list if there is not enough room for a student to attend the school.

***What happens if my application for a scholarship or subsidy is unsuccessful?***

Families that do not successfully apply for a scholarship or subsidy will be informed in writing by the BCU School Administration Team as soon as possible. The reasons for the unsuccessful application will be included in the correspondence from the BCU School Administration Team.

Unsuccessful applicants can reapply at a later stage as long as they meet the scholarship or subsidy eligibility requirements.

***What happens if my financial situation improves while my child is receiving a scholarship or subsidy?***

If the financial situation of a family that is receiving a Full or Partial Scholarship or Subsidy improves they are required to inform the school as soon as possible.

If the school and the family agree that the family is in a position to pay more of the school tuition fees or other related school costs as a result of improvements to their financial situation then stopping or an agreed change to the amount of the scholarship or subsidy will be negotiated. This is to ensure that as many families as possible that need financial assistance receive it.



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***What happens if my child is receiving a scholarship or subsidy and doesn't do well academically or misbehaves at school?***

If a student receiving a scholarship or subsidy does not exhibit either the appropriate academic or social standard expected of all students a written warning will be provided to the student and their family.

If there is no improvement in a student's academic or social standard after three written warnings, the scholarship or subsidy will be terminated.

***Is there any other support available to assist our family with school fees?***

Sponsorship of a student's tuition and related school costs can be arranged privately between a family and an individual or institution.

Private sponsorship is to be organized between families and sponsors and is not part of the BCU School scholarship and subsidy program.

***Who should I contact if I have questions about a scholarship or subsidy?***

It is a good idea to discuss enrollment with the BCU School Administration Team or General Manager before applying for a scholarship or subsidy.

Please contact BCU School office on +62 (536) 421 2052 or at [info@bcuschool.org](mailto:info@bcuschool.org)